

# **BOARD OF EDUCATION**

## **Borough of Manasquan**

*The Combined Committee of the Whole and Regular Public Board of Education Meeting was held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, October 17, 2023.*

*The President, Ms. Pollock, called the meeting to order at 6:02 p.m. and read the Opening Statement.*

### **1. Call to Order**

*Call to Order*

### **2. 48- Hour Notice**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, October 17, 2023, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Ms. Pollock requested that everyone join in the Pledge of Allegiance.*

### **3. Pledge of Allegiance**

### **4. Roll Call**

*Bruce Bolderman  
absent*

*Eugene Cattani*

*Michael Moran (SL) -*

*Roll Call*

*Donna Bossone - absent*

*Terence Hoverter - absent*

*Thomas Pellegrino*

*Martin Burns*

*Joseph Loffredo*

*Alexis Pollock*

*James Carey (Spring Lake Heights)*

*Joseph Milancewich (Brielle)*

*Alfred Sorino*

*Also Present: Dr. Frank Kasyan, Superintendent of Schools; Dr. Peter Crawley, School Business Administrator/Board Secretary, Jesse Place, Assistant Superintendent of Schools; Gabriella Pettineo, Board Attorney; Sandi Freeman, Recording Secretary; Tara Tholen-Lobel, Recording Secretary; Madeline Johnson, Student Board Representative; Andrew Marucci, Student Board Representative; Alexander Passes, Student Board Representative; William Cosgrove, Student Board Representative; Megan Manetta, Upper Elementary School Principal; Jaclyn Puleio, Lower Elementary School Principal; Craig Murin, High School Vice Principal; Lesley Kenney, Director of School Counseling Services; Mr. Goodall, High School Principal.*

*QUORUM*

*REACHED*

*Ms. Pollock read the Mission Statement and Statement to the Public.*

### **5. Mission Statement**

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

*Mission  
Statement*

### **6. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

*Statement to  
the Public*

Ms. Pollock asked for a motion to accept and approve the minutes.

Motion was made by Mr. Sorino, seconded by Mr. Loffredo, to accept and approve the minutes, as specified in Item # 7.

Roll Call Vote: Ayes (7); Nays (0); Abstain (2) Mr. Burns, Mr. Carey; Absent (3) Ms. Bossone, Mr. Hoverter, Mr. Moran

MOTION CARRIED

7. Acceptance of Minutes

**Recommend** acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and Closed Executive Session of September 19, 2023. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

Ms. Pollock turned the floor over to the Student Board Representatives.

William Cosgrove and Madeline Johnson gave an update on the Key Club events and upcoming activities during the month of October.

Andrew Macrucci gave an update on Student Council sponsored events. Andrew thanked Mr. Goodall for the purchase of new industrial lunch tables. Andrew discussed the Tardiness Policy as discussed at September's meeting.

Alexander Passes provided statistics on student tardiness. Andrew and Alexander proposed that the five-day late threshold for after school detention be amended to a seven-day late threshold for after school detention.

Dr. Kasyan expressed the importance of being on time for school. He thanked the students for their concerns with the current policy. He will continue this discussion with the Board of Education and with Mr. Goodall. He will follow up at next month's meeting. Dr. Kasyan asked for the statistics to be emailed to him so he can look through it and understand it.

Mr. Goodall spoke of the five-day tardiness threshold that was put into place last year. He stated the culture has shifted dramatically for students getting to school on time compared to year's past.

Mr. Sorino complimented Andrew and Alexander on their research and presentation. Ms. Pollock asked Andrew and Alexander to provide information next month to the Board as to why we have tardiness issues in the high school.

8. Student Board Representative Report

Dr. Kasyan thanked everyone for being in attendance tonight including all the teachers who attended the meeting. He thanked the Board of Education for starting the meeting off focusing directly on the students and their accomplishments.

9. Presentations

- High School Students of the Month, September – Olivia Wanner, Senior – Maeve Brooks, Junior – Owen Murphy, Sophomore – Shane O'Boyle, Freshman

Dr. Kasyan introduced and congratulated the Manasquan High School Students of the Month and presented them with personalized medals, pens, Certificates of Commendation and Wally Bucks. He read a short synopsis of each of the students' accomplishments.

Olivia Wanner complimented Mr. Critelli and explained why she selected him as Teacher of the Month.

- High School Teacher of the Month, September – Ryan Critelli

Minutes

Student Board  
Representatives  
Reports

Student &  
Teacher of the  
Month  
Presentations

*Dr. Kasyan introduced and congratulated Mr. Critelli, for being selected as the Manasquan High School Teacher of the Month. He presented him with a personalized medal, pen, Certificate of Commendation and Wally Buck.*

*Mr. Critelli complimented Olivia on being a wonderful student and thanked her for selecting him as the Teacher of the Month.*

- **Elementary School Student of the Month, September – Anna Pharo**

*Dr. Kasyan introduced and congratulated Anna Pharo, the Manasquan Elementary School Student of the Month and presented her with a personalized medal, pen, Certificate of Commendation and Wally Buck. He read a short synopsis of Anna's accomplishments.*

*Anna Pharo complimented Mrs. Trischitta on being the best teacher she has ever had.*

- **Elementary School Teacher of the Month, September – Andrea Trischitta**

*Dr. Kasyan introduced and congratulated Mrs. Trischitta, Manasquan Elementary School Teacher of the Month and presented her with a personalized medal, pen, Certificate of Commendation and Wally Buck. Mrs. Trischitta was selected by Anna Pharo.*

*Mrs. Trischitta complimented Anna on being an avid reader and congratulated her on being selected as the Student of the Month.*

- **High School Students of the Month, October – Sofia Sheeks-Russell, Senior – Leonardo Reyes, Junior – Paulina Maycher, Sophomore – Lucas Saulnier, Freshman**

*Dr. Kasyan introduced and congratulated the Manasquan High School October Students of the Month and presented them with personalized medals, pens, Certificates of Commendation and Wally Bucks. He read a short synopsis of each of the students' accomplishments.*

- **High School Teacher of the Month, October– Kris Buss**

*Dr. Kasyan congratulated Mr. Kris Buss on being selected as the Manasquan High School Teacher of the Month. Mr. Buss was not in attendance. Mr. Buss was selected by Sofia Sheeks-Russell.*

- **Elementary School Student of the Month, October – Seamus Ahern**

*Dr. Kasyan introduced and congratulated Seamus Ahern, the Manasquan Elementary School Student of the Month and presented him with a personalized medal, pen, Certificate of Commendation and Wally Buck. He read a short synopsis of Seamus' accomplishments.*

*Seamus complimented Ms. Ames and stated he is very thankful for what she brings to the classroom.*

- **Elementary School Teacher of the Month, October – Taylor Ames**

*Dr. Kasyan introduced and congratulated Ms. Ames, for being selected as the Manasquan Elementary School Teacher of the Month. He presented her with a personalized medal, pen, Certificate of Commendation and Wally Buck. Ms. Ames was selected by Seamus Ahern.*

*Ms. Ames complimented Seamus on being part of an amazing family and congratulated him on being selected as Student of the Month.*

*Dr. Kasyan called Mr. Goodall and Mrs. Kenney to the floor to introduce the AP Teachers.*

- **2023 AP School Honor Roll Silver Award**

- Jason Bryant
- Cheryl Canonaco
- Lawrence Chiang
- Chris Craig
- Ryan Critelli
- Lisa Crowning
- Maria Eldridge
- Thomas Glenn
- Harry Harvey
- Heidi Hodnett
- Brett Lomas
- James Mawn
- Zachary Savacool
- Brent Shible
- Carolyn Treney
- Christina Virok
- Eric Wasnesky
- Kristen Zdanowicz

*AP School  
Honor Roll  
Awards*

*Mr. Goodall thanked all the teachers who came out tonight to be recognized. Each teacher was presented with a Certificate of Commendation, a medal, and a pen. Mr. Goodall thanked Mr. Rich Read, Mr. Craig Murin and Ms. Margaret Polak for their efforts with the AP School Honor Roll process.*

*Dr. Kasyan asked for a short break to enjoy refreshments.*

*Dr. Kasyan turned the floor over to Mrs. Manetta, Mrs. Puleio and Mr. Murin.*

#### **10. Directors' Reports**

- Report of the Director of Curriculum and Instruction
  - NJSLA Testing Report

*Directors'  
Reports*

*Mrs. Manetta, Mrs. Puleio and Mr. Murin presented the NJSLA testing results. A copy of their presentation is available on file in the Board Office and will be included in the formal minutes.*

*Dr. Kasyan turned the floor over to Mrs. Kenney.*

- Report of the Director of School Counseling Services

*Mrs. Kenney gave an update on school counseling events.*

- Report of the Director of Special Services – Lesley Kenney, Acting Director of Special Services

*Mrs. Kenney provided an update on Special Education. She provided information about the CLI and Academy program.*

*Mr. Loffredo complimented Mrs. Kenney on the presentation provided on Back to School Night/Senior Parent Night.*

*Ms. Pollock opened the Public Forum on Agenda Items and read the following statement.*

#### **11. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment

*Public Forum  
on Agenda  
Items  
No comments*

portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

*Ms. Pollock closed the Public Forum on Agenda Items, seeing no comments from the public. Ms. Pollock opened the second Public Forum.*

## **12. Public Forum**

*Ms. Pollock closed the second Public Forum, seeing no comment from the public.*

*Ms. Pollock turned the floor over to Dr. Kasyan for the Committee of the Whole discussion items.*

## **13. Discussion Items October 17, 2023 Agenda (\*Denotes Action Item on This Agenda)**

- **Education, Curriculum & Technology**

*Dr. Kasyan spoke about a girls flag football spring club. He stated he is going to put forward a suggestion for the Board that we develop this activity for the spring season. There are currently 53 girls signed up that are interested in a flag football club. This will be on the agenda in November to approve a club activity and a stipend for a coach.*

- **Personnel– To be Discussed in Executive Session\***

*Dr. Kasyan reported that Personnel would be discussed in Executive Session.*

- **Policy**  
**Policies/Regulations for Amendment – 1st Reading \***
  - 1642.01 R – Sick Leave

*Dr. Kasyan asked if anyone had any questions regarding the revised sick leave policy. None were made.*

- **Policies/Regulations for Amendment – 2nd Reading \***

- 6153 - Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students

*Dr. Kasyan asked if anyone had any questions regarding the Tuition Policy for Non-Resident/Non-Sending District Regular Education Students. None were made.*

*Dr. Kasyan turned the floor over to Dr. Crawley.*

- **Finance**
  - Budget Plan of Action

*Dr. Crawley gave an update on the Budget Plan of Action for 24/25. Dr. Crawley let the Board know as part of a new process they will be meeting with the sending district Superintendents, so they are more knowledgeable about our budget process before developing theirs. That was at the request of the sending Superintendents. Dr. Kasyan stated they would invite the Business Administrators as well.*

*Public Forum  
No Comments*

*Committee of the  
Whole  
Discussion Items*

*Policy*

*Finance*

- **Buildings & Grounds/Facilities**
  - Referendum Bidding

*Buildings &  
Grounds*

*Dr. Crawley gave an update on the referendum. He thanked the principals who have spent hours with himself and the architects to pick out colors and go through everything being selected so we can stand behind and be confident with the end product. We will be going out to bid in the next two weeks or so. Dr. Crawley stated we are hoping to award a bid at the December Board meeting for the spring and summer work.*

*Ms. Pollock turned the floor over to Dr. Kasyan to present the Superintendent's Report.*

#### **14. Superintendent's Report & Information Items**

**Recommend approval of the following resolution to designate October 23<sup>rd</sup> through October 31<sup>st</sup> as "School Violence Awareness Week/Red Ribbon Weeks"**

*Supt. 's Report*

**WHEREAS**, the Manasquan Board of Education values the health and safety of all of our students, and;

**WHEREAS**, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides, and;

**WHEREAS**, it is the goal of School Violence Awareness Week/Red Ribbon Weeks and the Manasquan School District to involve families, schools, businesses, churches, law enforcement agencies and service organizations in all aspects of this campaign and establishes an atmosphere that supports awareness, education and on-going initiatives to prevent illegal drug and alcohol use, and;

**WHEREAS**, the School Violence Awareness Week/Red Ribbon Weeks Campaign theme promotes family and individual responsibilities for living healthy, drug-free lifestyles, without illegal drugs and alcohol or the illegal use of drugs and alcohol, and;

**WHEREAS**, the Manasquan School District shall plan activities in conjunction with Red Ribbon Week Campaign which supports awareness, education and promoting a healthy lifestyle for the students and families of the Manasquan School District.

**NOW, THEREFORE, BE IT RESOLVED**, that Manasquan Board of Education does hereby proclaim October 16<sup>th</sup> to 31<sup>st</sup> 2023 as "Red Ribbon Week."

- **School Violence Awareness Week** – Since 2003, schools and districts have been observing School Violence Awareness Week during the week beginning with the third Monday in October, which is October 16-20, 2023, as required by N.J.S.A. 18A:36-5.1. To help school districts, charter schools and approved private schools for students with disabilities comply with the requirements for School Violence Awareness Week, the New Jersey Department of Education (NJDOE) has provided guidance that is available online at: <http://www.nj.gov/education/students/safety/sandp/climate>
- **Week of Respect** – Additionally, the *Anti-Bullying Bill of Rights Act* (P.L.2010, c122) requires that the week beginning with the first Monday in October (October 2-6 in 2023) of each year be designated as a "Week of Respect" in New Jersey. School districts and

charter schools (but not approved private schools for students with disabilities), in order to recognize the importance of character education, are required to observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation or bullying (HIB). Several resources were provided by the New Jersey Department of Education (NJDOE).

*Dr. Kasyan provided an update on Red Ribbon Week & the Week of Respect and the activities that take place in the schools.*

- **Enrollment– Document A**
  - **Total Enrollment as of September 15<sup>th</sup> – 1,448**
    - **High School – 946**
    - **Elementary School – 502**

*Dr. Kasyan provided the enrollment report for the month of October, as specified in Document A.*

- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
  - **High School/CLI:**
    - **September 11<sup>th</sup> – Fire Drill**
    - **September 18<sup>th</sup> – Lockdown Drill**
  - **Elementary School:**
    - **September 12<sup>th</sup> – Fire Drill**
    - **September 25<sup>th</sup> – Lockdown Drill**
  - **High School Bus Evacuations: September 14, 2023**  
**Routes – 9500, 9501, 7518, 7520, 7521, 7523, 7524, PQS7525, Brielle**
  - **Elementary School Bus Evacuation Drill – September 26, 2023**

*Dr. Kasyan provided a report on the fire drills and bus evacuation drills that took place during the month of October. These drills bring the district in compliance with the state statutes, as specified in Document B.*

- **HIB Monthly Report – Document C**
  - **High School: One Incident, 1 Not HIB**
  - **Elementary School: No Report for the Month**

*Dr. Kasyan reported that there was 1 incident in the high school that was not considered an HIB. There were no reports in the elementary school, as specified in Document C.*

- **HIB New Jersey Department of Education School Self-Assessment Report – Document K**

*Dr. Kasyan provided an update on the HIB New Jersey Department of Education Self-Assessment Report, as specified in Document K.*

*Dr. Kasyan asked if anyone had any questions. There were none.*

- **Girls/Womens Flag Football Spring Club**
  - **Shore Conference Zoom Meeting – November 8<sup>th</sup> at 10:00a.m.**
  - **Last year, 3 schools hosted weekend games**
  - **53 girls signed up with interest in a program**
  - **NAIA College Level Programs (scholarships offered)**

*Dr. Kasyan turned the floor over to Mr. Place, Assistant Superintendent.*

*Attendance  
Comparison,  
Fire and Safety  
Drills,  
Suspensions  
Document B*

*HIB Report*

• **Report of the Assistant Superintendent**

*Mr. Place discussed the Sick Leave policy that is being approved tonight. He explained the changes that have been made.*

*Mr. Cattani questioned the report in the Friday Packet that provided student and staff attendance, where he noticed the difference in attendance during the middle of the week as opposed to Mondays and Fridays.*

*Dr. Kasyan spoke of the Manasquan High School E-Sports Team. He provided an update on team accomplishments and the E-Sports Arena Grand Opening.*

*Dr. Kasyan concluded this report.*

*Ms. Pollock asked for a motion to approve and accept the Superintendent's Report.*

*Motion was made by Mr. Pellegrino, seconded by Mr. Bolderman, to approve and accept the Superintendent's Report.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain: (0); Absent (3) Ms. Bossone, Mr. Hoverter, Mr. Moran*  
**MOTION CARRIED**

**Recommend approval and acceptance of the Superintendent's Report.**

*Ms. Pollock asked if there were any Manasquan General items that required a separate vote. Seeing none, she asked for a motion to approve Items #15 - #21.*

*Motion was made by Mr. Sorino, seconded by Mr. Loffredo, to approve Manasquan General Items #15 - #21.*

*Discussion: None*

*Roll Call Vote: Ayes (7); Nays (0); Abstain: (0); Absent (2) Ms. Bossone, Mr. Hoverter*  
**MOTION CARRIED**

**MANASQUAN**

**General Items**

**15. Recommend** approval of the 2023-2024 transportation contracts and agreements arranged through MOESC for Manasquan resident students, as per **Document 1.**

**16. Recommend** acceptance and approval of the following Parent-Paid Tuition Student, in the Manasquan Elementary School, for the 2023-2024 school year, effective October 2, 2023, at a pro-rated annual tuition rate of \$8,793.00.

Student ID # TBD – Grade 7 (J.B.)

**Professional Days**

**17. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 26, 2023	Nancy Knitter	Belmar Elementary School	Sending District Meeting	Yes	None

**Student Action**

**Field Trips**

**18. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
	Nancy Knitter Fatima Mulroy Christine Rice Nurse - TBD	ESL	Camden	Adventure Aquarium Animal	Yes – 3	1 Bus - \$360.00	None

*Asst. Supt.'s Report*

*Approval and Acceptance of Supt.'s Report*

*Manasquan General Items #15 - #21*

*2023-2024 MES Parent Paid Tuition*

*MES Professional Days*

*MES Field Trips*



November 15, 2023				Life Experience			
May 3, 2024	Meghan Dullea Michelle Sayre Lauren Buss Pam Kelly	Grade 2	Allaire Farm	Plant and Animal Exploration	Yes - 1	1 Bus - \$360.00	Student Funds
May 22, 2024	Meghan Dullea Michelle Sayre Lauren Buss Pam Kelly	Grade 2	Algonquin Theater	Community Immersion	Yes - 1	None	Student Funds

#### **Placement of Students on Home Instruction**

19. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

#### **Placement of Students Out of District**

20. **Recommend** approval of the revised 2023-2024 External Placement list that reflects tuition costs and transportation cost, as per **Document 2**.

#### **Financials**

21. **Recommend acceptance** of the following **Elementary School Central Funds Report** for the month ending **SEPTEMBER 2023** as per **Document 3**.

*Ms. Pollock asked if there were any Manasquan/Sending District items that required a separate vote. Seeing none, she asked for a motion to approve Manasquan/Sending Districts General Items #22 - #40.*

*Motion was made by Mr. Bolderman, seconded by Mr. Cattani, to approve the Manasquan/Sending District Items #21 - #40.*

*Discussion: None*

*Roll Call Vote: Ayes (9); Nays (0); Abstain: (0); Absent (3) Ms. Bossone, Mr. Hoverter, Mr. Moran*

**MOTION CARRIED**

*MES Home Instruction (No report)*

*External Placement Document 2*

*MES Central Funds Report Document3*

## MANASQUAN/SENDING DISTRICTS

### General Items

### Secretary's Report/Financials

22. **Recommend acceptance** of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **SEPTEMBER 2023** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be it Resolved;** that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is **\$2,876,006.00** and that Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.

**Be It Resolved:** Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **SEPTEMBER 30, 2023** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **SEPTEMBER 30, 2023** as per **Document D.** (The Treasurer of School Moneys Report for the months of **SEPTEMBER 2023** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **SEPTEMBER 30, 2023**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2023-2024 budget for SEPTEMBER and OCTOBER** as recommended by the Superintendent of Schools, as per **Document D.**

**Purchase Orders** for the month of **SEPTEMBER 2023** be approved, as per **Document E.**

Recommend **acceptance** of the **Cafeteria Report - Document F**

(C) **Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$1,346,625.70** for the month of **OCTOBER, 2023** be approved. Record of checks (**#54159** through **#54209**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **SEPTEMBER, 2023** at **\$3,811,101.14** and checks (**#53944** through **#54158**).

23. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **SEPTEMBER 2023** as per **Document G.**

24. **Recommend approval** of the **amendment** of the following policies and regulations (first reading), as per **Document H:**
- 1642.01R – Sick Leave

*Manasquan /  
Sending  
Districts  
General  
Items #22 -*

*Secretary's  
Certification*

*Acceptance of  
Secretary's  
Certification*

*Secretary's  
Financial &  
Investment  
Report  
Document D*

*Purchase  
Orders  
Document E*

*Cafeteria Report  
Document F*

*Bills (Current  
Expense)*

*Conf. of Bills  
(Current  
Expense)*

*MHS Central  
Funds  
Document G*

*Policy  
Document H*

- 25. Recommend** approval of the **amendment** of the following policies and regulations (second reading), as per **Document I:**
- 6153 - Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students
- 26. Recommend** approval of the 2024-2025 Comprehensive Maintenance Plan Report, M-1 Form and the Health & Safety Evaluation of School Buildings Checklists, as per **Document J.**
- 27. Recommend** approval of Pay Application #17R from H&S Construction, for the Manasquan High School Multi-Purpose Field House Project, in the amount of \$101,543.52. Final Payment (attorney reviewed and approved)
- 28. Recommend** approval of the contracted outside facility, Epic Gymnastics, for the 2023-2024 school year.
- 29. Recommend** approval of On Board ABA, LLC, to provide in-home therapy for OOD student #9024185332. Per IEP program includes 6 hours per week of ABA home programming therapy at a rate of \$120.00 per hour and one hour per week of BCBA supervision at a rate of \$180 per hour, not to exceed \$30,000.
- 30. Recommend** approval of the HIB New Jersey Department of Education School Self-Assessment Report, as per **Document K.**
- 31. Recommend** approval of Pay Application #4 from Northeast Roof Maintenance, for the Manasquan High School & Elementary School Renovations/Repairs, in the amount of \$42,728.00.
- 32. Recommend** approval of the Plan of Action for the 2024-2025 School District budget, as per **Document L.**
- 33. Recommend** approval of the Disposal of Obsolete Technology Equipment, as per **Document M.**
- 34. Recommend** approval of the revision of the following job description as per **Document N:**
- Director of School Counseling Services
- 35. Recommend** approval of the acceptance of a donation to the Manasquan High School in the amount of \$1,000.00 from the Manasquan Elks Lodge No. 2534.
- 36. Recommend** approval of the settlement agreement between the Manasquan Public School District and student # 3746840862 on file in the Board of Education Office.
- 37. Recommend** approval and acceptance of the Trees for Schools grant in the maximum amount of \$99,690.

### **Professional Days**

- 38. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<u>Date</u>	<u>Name</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Cost</u>
October 24 – 25, 2023	Terence Hoverter	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$106.00 M/IE - \$88.50 Mileage – \$67.68 Parking - \$50.00
October 24 - 25, 2023	Alfred Sorino	Atlantic City	NJSBA 2023 Workshop	No	Hotel - \$106.00 M/IE - \$88.50 Mileage – \$67.68 Parking - \$50.00

*Policy  
Document I*

*CMP, M-1 Form  
& Health/Safety  
Eval. Document J*

*H&S Pay App  
#17R*

*Epic Gymnastics  
Contract*

*On Board ABA,  
LLC Contract*

*HIB NJ Dept. of  
Education Self-  
Ass. Report  
Document K*

*Northeast Roof  
Maint. Pay App  
#4*

*Plan of Action  
for 24/25 Budget  
Document L*

*Obsolete Tech.  
Equipment  
Document M*

*Job Description  
Document N*

*Donation*

*Settlement  
Agreement*

*Trees for Schools  
Grant*

*MHS  
Professional  
Days*

December 5-9, 2023	Robert Goodall	St. Pete Beach, Florida	IB Training Workshop	No	Registration - \$1,125.00 Hotel - \$800.00 Mileage - \$64.86 Tolls - \$14.68 Airport Parking - \$215.00 Airfare - \$400.00 Airport Transit - \$170.00 Meals/Incidentals - \$310.50
December 5-9, 2023	Fatima Mulroy	St. Pete Beach, Florida	IB Training Workshop	No	Registration - \$1,125.00 Hotel - \$800.00 Mileage - \$33.63 Tolls - \$14.68 Airport Parking - \$233.00 Airfare - \$400.00 Airport Transit - \$170.00 Meals/Incidentals - \$310.50
December 5-9, 2023	Brent Shibla	St. Pete Beach, Florida	IB Training Workshop	No	Registration - \$1,125.00 Hotel - \$800.00 Mileage - \$46.72 Tolls - \$12.00 Airport Parking - \$240.00 Airfare - \$400.00 Airport Transit - \$170.00 Meals/Incidentals - \$310.50
December 5-9, 2023	Jason Minutoli	St. Pete Beach, Florida	IB Training Workshop	No	Registration - \$1,125.00 Hotel - \$800.00 Mileage - \$76.14 Tolls - \$8.00 Airport Parking - \$130.00 Airfare - \$400.00 Airport Transit - \$170.00 Meals/Incidentals - \$310.50
December 5-9, 2023	Meghan Hillman	St. Pete Beach, Florida	IB Training Workshop	No	Registration - \$1,125.00 Hotel - \$800.00 Mileage - \$78.20 Tolls - \$14.68 Airport Parking - \$118.75 Airfare - \$400.00 Airport Transit - \$170.00 Meals/Incidentals - \$310.50
October 12, 2023	Matthew Hudson	Camden County	Trees for School Grant Training	No	Mileage - \$69.56
September 22, 2023	Kelly Balon	Howell Township	Safety Care Recertification Training	No	Mileage - \$11.28 Registration - \$600.00
October 20, 2023	Charles Sweeney	Kenilworth	Golf Clinic	No	Mileage - \$44.46 Registration - \$60.00
November 21, 2023	Claire Kozic	The Ranney School	Nutrition Education Seminar	Yes	None
January 5-8, 2024	Kevin Hyland	Ledyard, CT	Eastern Athletic Training Association Conference	Yes	Mileage - \$188.75 Registration - \$175.00 Meals/Incidentals - 241.50 Hotel - \$631.35
October 11, 2023	Claire Kozic	Rutgers U – Busch Campus	Health Careers Advisor Meeting	Yes	Mileage – \$15.41
October 19, 2023	Kara Lovell	Trenton	SEMI Program Workshop	No	None
October 26, 2023	Christine Rice	Belmar	MLLSEA Workshop	Yes	None

*MHS  
Professional  
Days Continued*

2024-2025	Kevin Hyland	Virtual	NATA Membership – Continuing Education	No	Registration - \$260.00
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**Student Action  
Field Trips**

*MHS Field Trips*

**39. Recommend** approval of the field trips listed below:

<u>Date</u>	<u>Name</u>	<u>Subject</u>	<u>Destination</u>	<u>Purpose</u>	<u>Sub</u>	<u>Other Board Costs</u>	<u>Other Funds</u>
2023-2024 SY Monthly	Jill Santucci	Peer Leadership	Kindness Cafe	Support Students and Staff Working at the Café	No	None	None
November 9, 2023	Amy Edwards	STEM Academy	Atlantic City	STEAM Tank	No	District Bus (\$55.00 per hour)	None
May 29, 2024	Fatima Mulroy Ryan Graf Jason Snyder	Grades 10-12	Edison	Trade Career Opportunity Exploration	Yes – 2	District Bus (\$55.00 per hour)	None
October 12, 25, 2023 November 2, 15, 2023	John Driscoll Linda Hoeler Nurse – TBD	Academy of Finance, Grade 9	Monmouth University	Financial Literacy Seminar	Yes – 3	1 Bus - \$300.00 each trip	None
November 6, 2023	Madison Schille	Chorus Students	Rowan University	College Musical Tour and Experience	Yes - 1	District Bus (\$55.00 per hour)	None
October 19, 2023	Amy Edwards	Esports Team Students	Toms River	Esports Team Radio Interview	Yes – 1	District Bus (\$55.00 per hour)	None
October 9, 2023 November 6, 2023 December 4, 2023	Lorraine Koenig	Social Media and Internet Marketing Students	Kindness Cafe	Business Social Media Post Project	No	None	None
November 6, 2023 December 4, 2023 December 11, 2023 January 29, 2024 February 5, 2024	Kimberly Murin Liz Walling Kristen Minutoli Emily DiPuma Melissa Hernandez Jenna Platten Jackie Wheeler Kim Sulat Colin Heinley Jennifer Silvestri Melinda Garrison Jeanne Walsh Lisa Frye Noreen Delaney Kelly Cosgrove	ABA Program	Shoprite – Wall Township and Liberty Haven Farm	Community Based Instruction and Living Skills	No	District Bus (\$55.00 per hour)	None

	Cynthia Fleming						
January 24, 2024	Kimberly Murin Liz Walling Kristen Minutoli Emily DiPuma Melissa Hernandez Jenna Platten Jackie Wheeler Kim Sulat Colin Heinley Jennifer Silvestri Melinda Garrison Jeanne Walsh Lisa Frye Noreen Delaney Kelly Cosgrove Cynthia Fleming	ABA Program	Planet Fitness and No Limits Cafe	Community Based Instruction	No	District Bus (\$55.00 per hour)	None
November 3, 17, 2023 December 1, 8, 15, 22, 2023	Kimberly Murin Liz Walling Kristen Minutoli Emily DiPuma Melissa Hernandez Jenna Platten Jackie Wheeler Kim Sulat Colin Heinley Jennifer Silvestri Melinda Garrison Jeanne Walsh Lisa Frye Noreen Delaney Kelly Cosgrove Cynthia Fleming	ABA Program	Planet Fitness - Wall	Community Based Instruction and Option 2 PE	No	District Bus (\$55.00 per hour)	None
November 13, 27, 2023 December 18, 2023 January 8, 2024	Kimberly Murin Liz Walling Kristen Minutoli Emily DiPuma Melissa Hernandez Jenna Platten Jackie Wheeler Kim Sulat Colin Heinley Jennifer Silvestri	ABA Program	Shoprite – Wall Township and Liberty Haven Farm	Community Based Instruction and Living Skills	No	District Bus (\$55.00 per hour)	None

*MHS Field Trips Continued*

February 19, 26, 2024	Melinda Garrison Jeanne Walsh Lisa Frye Noreen Delaney Kelly Cosgrove Cynthia Fleming						
November 17, 2023	Kimberly Murin Liz Walling Kristen Minutoli Emily DiPuma Melissa Hernandez Jenna Platten Jackie Wheeler Kim Sulat Colin Heinley Jennifer Silvestri Melinda Garrison Jeanne Walsh Lisa Frye Noreen Delaney Kelly Cosgrove  Cynthia Fleming	ABA Program	Climb Zone - Howell	Community Based Instruction and Living Skills	No	District Bus (\$55.00 per hour)	None
November 18, 2023 February 24, 2024 May 18, 2024	Amy Edwards Nurse – TBD	Esports Team	St. Elizabeth's University, Rowan University, and Stockton University	Esports State Finals	Yes – 2	1 Bus - \$400.00 each trip	None

#### **Placement of Students on Home Instruction**

- 40. Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:  
**#7625201955                      Grade 11                      October 4, 2023 – November 4, 2023 (Medical)**

*MHS Home  
Instruction*

*Ms. Pollock asked if there was any Old or New Business to come before the Board.*

*Mr. Loffredo asked Dr. Kasyan about warm-up uniforms and if school sport teams tell players what they must purchase to be on the team. Mr. Loffredo asked if Dr. Kasyan could speak with Mr. Bramley and the Lacrosse coach about this.*

#### **41. Old Business/New Business**

*Old Business /  
New Business*

*Ms. Pollock asked for a motion to enter executive session.*

*Motion was made by Mr. Loffredo, seconded by Mr. Cattani, and approved by voice vote by all present in favor to enter into Executive Session at 8:13 p.m.*

**42. Executive Session**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute or Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client (Litigation)
- X 8. Personnel Matters (Hiring, Resignation)
- \_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

*Mr. Pollock asked for a motion to reconvene the meeting.*

*Motion was made by Mr. Cattani, seconded by Mr. Sorino, and approved by voice vote of all present in favor to reconvene the regular public meeting at 8:25 p.m.*

**43. Roll Call**

Bruce Bolderman	Eugene Cattani	Michael Moran (SL) - absent
Donna Bossone - absent	Terence Hoverter - absent	Thomas Pellegrino
Martin Burns	Joseph Loffredo	Alexis Pollock
James Carey (Spring Lake Heights)	Joseph Milancewich (Brielle)	Alfred Sorino
		<b>QUORUM REACHED</b>

*Dr. Kasyan and Dr. Crawley complimented Sandi Freeman at her last board meeting prior to retirement and thanked her for her years of service at the Manasquan Board of Education.*

*Dr. Crawley mentioned that litigation and contract matters were discussed during executive session.*

**MANASQUAN**  
**Personnel**

**44. Recommend approval of the Elementary School personnel as per Document 4.**

*Ms. Pollock asked for a motion to approve Manasquan Item #44.*

Executive Session

Motion to  
Reconvene

Roll Call

Manasquan  
Items #44 –  
MES  
Personnel  
Document 4



Motion was made by Mr. Burns, seconded by Mr. Bolderman, to approve the Manasquan Item #44 – Elementary School personnel as specified in Document 4.

Roll Call Vote: Ayes (7); Nays (0); Abstain (0); Absen (2) Ms. Bossone, Mr. Hoverter

MOTION CARRIED

**MANASQUAN/SENDING DISTRICTS**

**Personnel**

45. **Recommend** approval of the High School personnel as per **Document O**.
46. **Recommend** approval of the memorandum of agreement between the Manasquan Board of Education and the Manasquan Education Association, Addendum #1, and salary guides to establish a new collective bargaining agreement for the 2023-24, 2024-25, 2025-26, 2026-27, and 2027-28 school years as per **Document P**.

Ms. Pollock asked for a motion to approve Manasquan/Sending District Items #45 - #46.

Motion was made by Mr. Sorino, seconded by Mr. Pelligrino, to approve the Manasquan/Sending District Items #44 - #46 – High School personnel as specified in Document O and the memorandum of agreement between the Manasquan Board of Education and the Manasquan Education Association, as specified in Document P.

Roll Call Vote: Ayes (9); Nays (0); Abstain (0); Absent (3) Ms. Bossone, Mr. Hoverter, Mr. Moran

MOTION CARRIED

47. **Adjournment**

Motion to Adjourn.

Ms. Pollock asked for a motion to adjourn.

Motion was made by Mr. Cattani, seconded by Mr. Loffredo, and approved by voice vote of all those present in favor to adjourn the meeting at 8:30 p.m.

Respectfully submitted,



Pete Crawley, Ed.D.  
Board Secretary

Manasquan /  
Sending District  
Item#45 MHS  
Personnel  
Document O

Memorandum  
of Agreement  
with MEA &  
MBOE  
Document P

Adjournment